

**Prairie Trails Public Library District
October 8, 2009
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:30 p.m.

1. ROLL CALL

TRUSTEES PRESENT:	JAMES ROKAITIS KEN TWADELL CLAUDIA ROBUCK ANITA BYRNE ANN TROVATO DIANE SHIELDS MICHAEL VALERIO
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DIRECTOR PRESENT:	RUTH FAKLIS
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2. PLEDGE OF ALLEGIANCE

3. MINUTES OF THE MEETING

MOTION WAS MADE BY TRUSTEE BYRNE TO APPROVE ALL OF THE MINUTES OF THE SEPTEMBER 10, 2009 MEETING PENDING THE FOLLOWING CORRECTIONS; SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROKAITIS, ROBUCK, BYRNE, TROVATO, SHIELDS, VALERIO
NAYS: NONE
ABSENT: NONE

1. Please correct on page two under Librarian's Report change 'county' to city on the third paragraph and change 'building' to 'project' on that same paragraph.
2. Please change on page two under Financial Reporting the sentence to read as follows 'Motion to pay bills and place the financial reports on file'.

4. AGENDA REVIEW

None

5. LIBRARIAN'S REPORT

Director Faklis reviewed the following:

- Director Faklis handed out invitations to the Board for the Costco "Halloween Fest".
- Trustee Robuck requested a name badge and the other Trustees requested that their names be printed on their name tags.
- Our Saviors Church is going to have a food pantry drive that they would like to leave a drop-box at the Library for beginning next week.
- \$242,023.33 was the project estimate for construction. The amount spent was \$280,279.78, which means we are still under \$350,000.00.
- Trustee Rokaitis spoke regarding the meeting about young adult materials where the concerned patrons were told the books that were in debate would not be taken off of our shelves or the booklist.
- We have doubled our circulation since February 2003 and are up over 1,500 items of circulation.
- Mary Ann Reho has a great Halloween program scheduled for October.
- Ruth is scheduled to do a 'scary-story time' on Tuesday, October 27th at 7:00 p.m.
- Kim Scott is Secretary of CLASS; she is doing extensive outreach. Kim has four Reavis High School volunteers doing credits for class with the library.

6. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THE FINANCIAL REPORTS ON FILE WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROKAITIS, ROBUCK, BYRNE, TROVATO, SHIELDS, VALERIO

NAYS: NONE

ABSENT: NONE

7. CORRESPONDENCE

None

8. COMMITTEE REPORTS

- Ruth will meet with Frega to discuss the construction project.
- Trustee Valerio spoke on behalf of the building committee and stated we will need to get work done on the outside windows next Spring.
- This is the second reading of the DVD policy for the policy committee stating that five of our older DVD's can be checked out for seven days at a time, while the newer DVD's can be checked out for three days. When new DVD's come in, Prairie Trails patrons will be the only patrons who will be able to check them out for the

first 90 days before they become available for inner library loan. This policy will take effect on January 1, 2010.

- Number four of the staff policy rules should state 'older' not 'elder' on the smoking/late policy. We will have a second reading in November.

9. OLD BUSINESS

- Dan Kloepper is in Peoria at the moment and will present Jesse White with a letter of invitation to our Veteran's Day program in November.
- Ruth will invite Dan Lipinski to attend the Veteran's Day program and ask ex-employee and veteran Roxanne Korpala to do a presentation.
- The Board will allow for the procedure of a taxable property search which will benefit the city of Burbank to gain monies per Attorney Fricker, but are requesting more specifics to be found out by Ruth as to the total costs we would incur.

10. NEW BUSINESS

MOTION WAS MADE BY TRUSTEE SHIELDS TO ACCEPT THE MAINTENANCE LEVY, AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TWADELL, BYRNE, TROVATO, SHIELDS, VALERIO

NAYS: NONE

ABSENT: NONE

MOTION TO RENEW OUR LIMRICC CONTRACT WITH MLS WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TWADELL, BYRNE, TROVATO, SHIELDS, VALERIO

NAYS: NONE

ABSENT: NONE

- A Staff list with new hires Dan Powers, Bernadette Schnitzenbaumer, and Dylan Gow was distributed.
- Please vote for the Burbank Cultural Art League.

11. MISCELLANEOUS

None

12. PUBLIC PARTICIPATION

None

13. ADJOURNMENT

MOTION TO ADJOURN AT 8:23 P.M. WAS MADE BY TRUSTEE ROKAITIS AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:
AYES: ROKAITIS, ROBUCK, TWADELL, BYRNE, TROVATO, SHIELDS, VALERIO
NAYS: NONE
ABSENT: NONE