

**Prairie Trails Public Library District  
February 8, 2007  
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:32 p.m.

**1. ROLL CALL**

TRUSTEES PRESENT:	KEN TWADELL DIANE SHIELDS MICHAEL VALERIO ANITA BYRNE JIM ROKAITIS
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TRUSTEES ABSENT:	CHRISTINA FIGUEROA ANN TROVATO
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LIBRARIAN PRESENT:	RUTH FAKLIS
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**2. PLEDGE OF ALLEGIANCE**

**3. MINUTES OF THE MEETING**

MOTION WAS MADE BY TRUSTEE SHIELDS TO APPROVE THE MINUTES OF THE JANUARY 11, 2006 MEETING; SECONDED BY TRUSTEE BYRNE. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF ALL AYES; 0 NAYS; TRUSTEE'S FIGUEROA AND TROVATO ABSENT.

**4. AGENDA REVIEW**

Under Correspondence, add D. Moraine Valley Community College

**5. LIBRARIAN'S REPORT**

Director Faklis reviewed the following:

- The heater in the building needs to be replaced immediately
- Director Faklis will be a candidate to fill a vacancy on the IMRF Board

- The 'Burbank Days' meeting on January 16, 2007 went well with business', schools and the park district in attendance.
- On Saturday, April 28<sup>th</sup> at 1 p.m. we will be having our 'Let Burbank Bloom' celebration. Please let us know of any Cub/Girl Scouts for help.
- Director Faklis passed out 'Taste of Hope' invitations from the American Cancer Society
- On June 10, 2007, the newly elected Trustees will be sworn in. The last of our current board Trustee's meeting will be in May.
- A Veteran's Day flag that was given to Carolyn Viverito will be given to us on Veteran's Day to commemorate Veteran's without families who have recently died.
- Circulation is up, however internet usage is down
- Staff member Maryann Reho is going for her Master's Degree at Dominican
- Staff member Mike Giometti attended a bio-terrorism meeting on January 30, 2007
- On Tuesday, March 6, 2007 information on Burbank, Illinois will be featured on Channel 11 at 7:30 pm and 10:00 p.m.
- We received a 'Freedom of Information Act' letter from a gentlemen in Buffalo Grove, Illinois

## **6. FINANCIAL REPORTING**

MOTION WAS MADE BY TRUSTEE BYRNE TO PAY BILLS AND PLACE ON FILE FOR AUDIT; MOTION WAS SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE TROVATO AND FIGUEROA ABSENT.

## **7. CORRESPONDENCE**

- Attorney's Klein-Thorpe & Jenkins provided our annual Library District Calendar
- Daily Southtown sent a FOIA request
- We have permission from Hasbro (Trivial Pursuit) to hold our annual "Little Trivia on the Prairie" event on April 21, 2007.
- The Trustees were invited to a Moraine Valley Community College meeting at Niko's

## **8. COMMITTEE REPORTS**

- Southtown Heating says we need two new water tanks which will cost \$49,600.00 and we may need to close the library for a day so they can install them.

MOTION NEEDED TO APPROVE WATER TANK/S INSTALLATION MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE TWADDELL WITH A ROLL CALL VOTE OF ALL AYES; NO NAYS; TRUSTEES TROVATO AND FIGUEROA ABSENT.

- Florian Kurcab will be on site when the water tanks are installed
- MAG Electric was selected to install our electrical work for an amount not to exceed \$17,329.00.

MOTION FOR ELECTRICAL WORK TO BE DONE BY MAG ELECTRIC MADE BY TRUSTEE TWADDELL AND SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE OF ALL AYES; NO NAYS; TRUSTEE'S TROVATO AND FIGUEROA ABSENT.

- Strait Line Painting was selected to paint the interior of the library for the amount of \$5,800.00.

MOTION TO HIRE STRAIT LINE PAINTING MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE OF ALL AYES; NO NAYS; TRUSTEE TROVATO AND FIGUEROA ABSENT.

## **9. OLD BUSINESS**

- Second Reading of the Strategic Plan for 2006-2009 took place, and the plan placed on file
- Laconi's annual trustee dinner will be May 18, 2007; Trustee's Byrne, Shields, and Twadell will attend with Director Faklis

## **10. NEW BUSINESS**

- Frank Grilli Day will be Friday, May 18, 2007 with the Barefoot Hawaiian's and Popeye/Sweet Pea programs, plaque dedication and cake/punch reception. Trustee Valerio will be unable to attend; all other Trustee's will be in attendance.
- SWAN Governance Study Group consists of 72 libraries, Director Faklis will serve on the MLS Committee
- ILA Updates = House Bill 688 was signed today by Senator Ed Maloney of Oak Lawn

- Trustee workshop to be at Hickory Ridge, please let us know who will be attending.
- Vote for Burbank Cultural Art League after the meeting

## **11. PUBLIC PARTICIPATION**

None

## **12. ADJOURNMENT**

MOTION WAS MADE BY TRUSTEE BYRNE TO ADJOURN THE MEETING AT 8:15 P.M.; MOTION WAS SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE'S FIGUEROA AND TROVATO ABSENT.