

**Prairie Trails Public Library District  
February 12, 2009  
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:29 p.m.

**1. ROLL CALL**

TRUSTEES PRESENT:	JAMES ROKAITIS DIANE SHIELDS ANN TROVATO ANITA BYRNE KEN TWADDELL MICHAEL VALERIO CLAUDIA ROBUCK
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DIRECTOR PRESENT:	RUTH FAKLIS
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ALSO PRESENT:	REAVIS STUDENTS KIM SCOTT MATT BOURQUE
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**2. PLEDGE OF ALLEGIANCE**

**3. MINUTES OF THE MEETING**

MOTION WAS MADE BY TRUSTEE BYRNE TO APPROVE THE MINUTES OF THE JANUARY 8, 2009 MEETING PENDING CORRECTIONS NOTED, MURAL COMMITTEE MINUTES, AND 40<sup>TH</sup> ANNIVERSARY COMMITTEE MINUTES; SECONDED BY TRUSTEE TROVATO. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, BYRNE, TWADDELL, VALERIO, ROKAITIS, ROBUCK  
NAYS: NONE  
ABSENT: NONE

Corrections: On Page 2 under Financial Reporting, delete 'AND PLACE THEM ON FILE'.

On Page 3 under New Business, change to 'COMPLIANT' not 'complaint'.

#### **4. AGENDA REVIEW**

Please add under Correspondence #7. d. Ms. Lemke letter; and e. Klein, Thorpe & Jenkins letter. Add under Old Business #9. e. Election.

#### **5. LIBRARIAN'S REPORT**

Director Faklis reviewed the following:

- Mary Ann Reho was hired as Head of Adult Services this month.
- Ruth distributed a copy of the Live and Learn Grant Application for all of the Trustees.
- We had 620 pieces of material circulated per day last month, which is a rise of about 80 pieces per day from last year.
- Kim had over 280 participants for youth programs this month.

#### **6. FINANCIAL REPORTING**

MOTION TO PAY BILLS AND PLACE THEM ON FILE FOR AUDIT WAS MADE BY TRUSTEE TWADDELL AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, BYRNE, TWADDELL, VALERIO, ROKAITIS, ROBUCK

NAYS: NONE

ABSENT: NONE

Note: We will have an account at Archer Bank starting February 13, 2009 for the sole purpose of paying upcoming renovation project expenses.

#### **7. CORRESPONDENCE**

- Marc Singer from Buffalo Grove sent letter requesting candidate Trustee information.
- Trustee Workshop – no Trustees plan to attend the MLS workshop.
- Ruth wrote a letter to MLS regarding the abrupt demise of an MLS/ILL service.
- Ruth distributed the letter from Ms. Lemke commending Dan Kloepper and Mike Giometti for their outstanding service.
- Ruth distributed copies of the 2009 calendar from Klein, Thorpe and Jenkins.

## 8. COMMITTEE REPORTS

- The lighting for Sheri's office is scheduled to arrive on February 22, 2009.
- The Lions Club will meet here on April 14, 2009.

ACTION TO MOVE TO ACCEPT FREGA AND ASSOCIATES CONTRACT PENDING LAWYER'S INPUT/COMMENTS WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, BYRNE, TWADDELL, VALERIO, ROKAITIS, ROBUCK

NAYS: NONE

ABSENT: NONE

B. Mural Committee – Matheu Bourque reviewed his mural experience via projector/computer as well as presented sketches he made for the proposed mural for the library. Matheu answered all questions asked by the Trustees and offered to work after library hours to accommodate the library. Mr. Kunz who sent in a sketch was not present though he was notified of the February meeting; and the Reavis High School did not send in a proposal. It is the pleasure of the Board to extend the decision of the proposed mural until March, 2009 so that the other artist may offer a presentation of his work before the Board votes on the matter. (Trustee Trovato left the meeting at 8:01 p.m. and returned at 8:06 p.m.)

C. We will be having a 40<sup>th</sup> Anniversary Party for the library; Kim Scott has booked 'Fractured Fairy Tales' to perform in April.

D. Personnel Committee – Ruth proposed elimination of the Tech Processing/Data Entry (FT) and Circulation Clerk (PT) positions in favor of creating two part-time Tech Processing/Data Entry/Circ positions which would allow the library to save \$30,000 a year.

Trustee Rokaitis spoke on behalf of trying to hire within the communities of Nottingham Park and Burbank. The Board would like to advertise the positions through District 111, 220, Township/City Hall, Moraine Valley Community College, etc., so that we may try our best to hire within our small community depending upon qualifications and experience.

MOTION TO ELIMINATE THE TECH PROCESSING/DATA ENTRY FULL-TIME POSITION AND CIRCULATION CLERK PART-TIME POSITIONS; AND TO APPROVE THE CREATION OF TWO PART-TIME TECHNICAL PROCESSING/DATA ENTRY/CIRCULATION POSITIONS WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, BYRNE, TWADELL, ROKAITIS, ROBUCK  
ABSTAIN: VALERIO  
ABSENT: NONE

## **9. OLD BUSINESS**

- Ruth inquired if it was the will of the Board to send out one last letter in an attempt to collect money from the individuals involved in the May gang incident.
- This is the second reading of the policy to increase the fine of .5 cents per day to .10 cents per day with a \$5.00 cap.
- The Strategic Plan was distributed for review and discussion to take place on March 12, 2009. (Trustee Twadell left the meeting at 8:48 p.m. and arrived back at 8:56 p.m.).

## **10. NEW BUSINESS**

- Ruth distributed a letter to Trustees running for office to check off their names to make sure they received.
- Senator Viverito put forth legislation to keep sex offenders out of the Library.
- Voting for the Burbank Cultural Art League was conducted.

## **11. PUBLIC PARTICIPATION**

None

## **12. ADJOURNMENT**

MOTION TO ADJOURN THE MEETING AT 8:55 P.M. WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, BYRNE, VALERIO, ROKAITIS, ROBUCK

NAYS: NONE

ABSENT: TWADELL