

**Prairie Trails Public Library District  
February 11, 2010  
REGULAR BOARD MEETING MINUTES**

Trustee Treasurer Twadell called the regular board meeting to order at 7:30 p.m.

**1. ROLL CALL**

TRUSTEES PRESENT:	KEN TWADELL CLAUDIA ROBUCK DIANE SHIELDS MICHAEL VALERIO ANN TROVATO
TRUSTEES ABSENT:	JAMES ROKAITIS ANITA BYRNE
DIRECTOR PRESENT:	RUTH FAKLIS

Due to the absences of the Board President and Vice President:

MOTION WAS MADE BY TRUSTEE SHIELDS TO APPOINT TRUSTEE TWADELL AS PRESIDENT PRO TEM, SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROBUCK, SHIELDS, VALERIO, TROVATO

NAYS: NONE

ABSENT: ROKAITIS, BYRNE

**2. PLEDGE OF ALLEGIANCE**

**3. MINUTES OF THE MEETING**

MOTION WAS MADE BY TRUSTEE SHIELDS TO APPROVE THE MINUTES OF THE JANUARY 14, 2010 MEETING; SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROBUCK, SHIELDS, VALERIO, TROVATO

NAYS: NONE

ABSENT: ROKAITIS, BYRNE

**4. AGENDA REVIEW**

None

## **5. LIBRARIAN'S REPORT**

Director Faklis reviewed the following:

- For the record President Rokaitis is currently in Christ Hospital, and Vice President Byrne is absent due to illness.
- A handout from the FOIA Trustee Workshop was distributed.
- Elizabeth Okie, our new intern, is from College of DuPage.
- Circulation statistics went up from 2,600 in December to 3,500 in January.

## **6. FINANCIAL REPORTING**

MOTION TO PAY BILLS AND PLACE THE FINANCIAL REPORTS ON FILE WAS MADE BY TRUSTEE ROBUCK AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROBUCK, SHIELDS, VALERIO, TROVATO

NAYS: NONE

ABSENT: ROKAITIS, BYRNE

## **7. CORRESPONDENCE**

- Ruth wrote a letter to Congressman Lipinski requesting any funding opportunities available.
- Ruth pointed out that although PTPLD does not filter their computers – we are still allowed to receive per capita monies.
- We received a thank you letter for hosting the Burbank Chamber of Commerce Census poster contest.

## **8. COMMITTEE REPORTS**

- Ruth would like four interior doors in the library made into dutch doors by DiNasso and Sons; the cost will be \$1,276.00.

MOTION TO HIRE DINASSO AND SONS TO REPLACE FOUR DOORS IN THE LIBRARY WAS MADE BY TRUSTEE VALERIO AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROBUCK, SHIELDS, VALERIO, TROVATO

NAYS: NONE

ABSENT: ROKAITIS, BYRNE

## **9. OLD BUSINESS**

- The legal notice was published stating how money was spent in the library in 2009.

- Trustee Shields spoke about the Burbank Installation Dinner. (Trustee Valerio left at 8:05 p.m.)
- The IMRF reception for Director Faklis in January went very well with over 160 in attendance.
- Trustees Byrne, Shields, and Trovato attended the Zone 5 Workshop on FOIA.

**10. NEW BUSINESS**

- At a recent staff meeting we spoke about FOIA where any employee at anytime can get a FOIA request and will have five days to comply. (Trustee Valerio arrived back at 8:13 p.m.)
- Staff members Sheri Starr, Dan Kloepper, Dana Davidson, Mary Ann Reho, Ruth Faklis, and Trustee Shields need to take the Certification on the Attorney General’s website.

MOTION REQUESTING THAT SIX STAFF MEMBERS/TRUSTEE SHIELDS ACT AS THE LIBRARY’S FREEDOM OF INFORMATION OFFICERS WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROBUCK, SHIELDS, VALERIO, TROVATO

NAYS: NONE

ABSENT: ROKAITIS, BYRNE

- ILA suggested that everyone participate by gathering statistics during their ‘snapshot of the day’.
- The PTPLD statistics will be updated for ILA.

**11. MISCELLANEOUS**

None

**12. PUBLIC PARTICIPATION**

None

**13. ADJOURNMENT**

MOTION TO ADJOURN AT 8:29 P.M. WAS MADE BY TRUSTEE ROBUCK AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROBUCK, SHIELDS, VALERIO, TROVATO

NAYS: NONE

ABSENT: ROKAITIS, BYRNE