

**Prairie Trails Public Library District
March 12, 2009
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:31 p.m.

1. ROLL CALL

TRUSTEES PRESENT:	JAMES ROKAITIS DIANE SHIELDS ANN TROVATO KEN TWADELL MICHAEL VALERIO CLAUDIA ROBUCK
TRUSTEES ABSENT:	ANITA BYRNE
DIRECTOR PRESENT:	RUTH FAKLIS
ALSO PRESENT:	REAVIS STUDENTS REAVIS TEACHER – RICH KUNZ

2. PLEDGE OF ALLEGIANCE

3. MINUTES OF THE MEETING

MOTION WAS MADE BY TRUSTEE TROVATO TO APPROVE THE MINUTES OF THE FEBRUARY 12, 2009 MEETING; SECONDED BY TRUSTEE SHIELDS.
MOTION PASSED UNANIMOUSLY WITH A ROLL CALL VOTE AS FOLLOWS:
AYES: SHIELDS, TROVATO, TWADELL, VALERIO, ROKAITIS, ROBUCK
ABSENT: BYRNE
NAYS: NONE

4. AGENDA REVIEW

None.

5. COMMITTEE REPORTS

a. Building Committee – John Frega and Rudy Cuasay offered a presentation of ideas for the library renovation project. John also spoke regarding the bidding process as well as the various projects he has done in the area and answered questions from the Trustees.

b. Mural Committee – Reavis High School teacher Rich Kunz offered a presentation regarding his proposed mural in the youth adult department. He noted that he will have a couple of Reavis H.S. art students assist him in creating the mural. He answered questions put forth by the Trustees.

c. Library's 40th Anniversary Party – We are having our 40th anniversary party on April 25, 2009 with an 18-piece band, dessert and beverages. Also, On April 1, 2009 we are having "Slacker the Clown Day" with the Milliken Puppets and on April 18, 2009 we are hosting the 5th "Little Trivia on the Prairie Contest". The public is allowed to participate in a team of 'the public vs. the librarians' this year in honor of our celebration.

6. LIBRARIAN'S REPORT

Director Faklis reviewed the following:

- Director Faklis hired two individuals from Berwyn and Oak Park for the new staff positions in the Library. Trustee Rokaitis requested that Ruth bring new hires to a board meeting to introduce them to the Trustees.
- Sheri Starr's report noted that our circulation statistics are up yet again.
- We have received over \$11,000 from Unique Management for credit bureau collections.
- We are addressing the ILLNET code in adult services again because of the changes in policy at MLS.
- Kim Scott reorganized the back storage room closet recently.
- Andrea Dommissie of youth services became engaged.

7. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THEM ON FILE FOR AUDIT WAS MADE BY TRUSTEE VALERIO AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, TWADELL, VALERIO, ROKAITIS, ROBUCK

NAYS: NONE

ABSENT: BYRNE

Note: Trustee Twadell left the meeting at 8:20 p.m.

8. CORRESPONDENCE

- a. Ruth is going to Springfield for IMRF Legislative Day on March 30, 2009.
- b. The MLS response to our ILL letter was distributed and reviewed
- c. The Illinois Secretary of State advised us that we will be receiving \$35,079.36 as our allotment for the per capita grant.

9. OLD BUSINESS

- Ruth distributed copies of the Strategic Plan that we will review in April.
- We will use both meeting rooms for Election Day.

Note: Trustee Twadell returned to the meeting at 8:26 p.m.

10. NEW BUSINESS

- Adult Services Dept. Head, MaryAnn Reho, created the interlibrary loan policy with input from her staff.
- Voting for the Burbank Cultural Art League was conducted.

11. PUBLIC PARTICIPATION

None – The Reavis students left after adjournment and we proceeded into Executive Session. Trustee Rokaitis explained the Closed Session procedure to them and invited them to join us after our closed door session or they had the option of having their sheets signed and being dismissed.

12. Motion TO ENTER EXECUTIVE SESSION

MOTION TO ENTER EXECUTIVE SESSION AT 8:34 P.M. FOR THE PURPOSE OF DISCUSSING MURALIST CONTRACTS WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, VALERIO, ROKAITIS, ROBUCK, TWADELL

NAYS: NONE

ABSENT: BYRNE

13. MOTION TO EXIT EXECUTIVE SESSION

MOTION TO EXIT EXECUTIVE SESSION AT 8:52 P.M. AND STOP RECORDING WAS MADE BY TRUSTEE ROBUCK AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, VALERIO, ROKAITIS, ROBUCK, TWADELL

NAYS: NONE

ABSENT: BYRNE

14. REGULAR SESSION CONTINUED

MOTION TO SELECT MR. KUNZ AS THE MURALIST FOR THE PROJECT ON THE YOUNG ADULT WALL SUBJECT TO THE COMPLETION OF THE RENOVATION PROJECT FOR HIS PROPOSAL OF \$9,000.00 WAS MADE BY TRUSTEE VALERIO AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, VALERIO, ROKAITIS, ROBUCK, TWADELL

NAYS: NONE

ABSENT: BYRNE

15: ADJOURNMENT

MOTION TO ADJOURN THE REGULAR MEETING AT 9:03 P.M. WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, VALERIO, ROKAITIS, ROBUCK, TWADELL

NAYS: NONE

ABSENT: BYRNE

EXECUTIVE SESSION FOR MARCH 12, 2009

The Board entered Executive Session at 8:37 p.m. for the purpose of discussing contracting with a muralist. They had two proposals for review.

Trustee Rokaitis addressed his concerns and suggested holding off on the mural project until after the construction project is finished, possibly painting the mural in August, 2009.

Director Faklis and the Board are concerned with the timeline of the project and will try to accommodate to the best serve the library's needs.

We have two proposals for the mural; one from Rich Kunz at \$9,000 and one from Matt Bourque for \$10,000. It is the consensus of the board to select Mr. Kunz, however, if Mr. Kunz cannot finish within the timeline, the job will go to Mr. Bourque.

MOTION TO EXIT EXECUTIVE SESSION

MOTION TO EXIT EXECUTIVE SESSION AT 8:52 P.M. AND STOP RECORDING WAS MADE BY TRUSTEE ROBUCK AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: SHIELDS, TROVATO, VALERIO, ROKAITIS, ROBUCK, TWADDELL

NAYS: NONE

ABSENT: BYRNE

The Board re-entered their regular Board session.