

**Prairie Trails Public Library District
May 8, 2008
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:30 p.m.

1. ROLL CALL

TRUSTEES PRESENT:	KEN TWADELL JIM ROKAITIS CLAUDIA ROBUCK ANN TROVATO DIANE SHIELDS
TRUSTEES ABSENT:	ANITA BYRNE MICHAEL VALERIO
LIBRARIAN PRESENT:	RUTH FAKLIS
ALSO PRESENT:	REAVIS STUDENTS MARY JANE O'BRIEN

2. PLEDGE OF ALLEGIANCE

3. MINUTES OF THE MEETING

MOTION WAS MADE BY TRUSTEE SHIELDS TO APPROVE THE MINUTES OF THE APRIL 10, 2008 MEETING; SECONDED BY TRUSTEE ROBUCK. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 5 AYES; 0 NAYS; TRUSTEE VALERIO AND BYRNE ABSENT.

4. AGENDA REVIEW

Under #6, add b. ILA Manual, and under #7 add d. MLS

5. LIBRARIAN'S REPORT

Director Faklis reviewed the following:

- Carroll Seating deducted \$5,000 from their \$39,000 bid.
- We are considering taking \$20.00 deposits on GED books on the adult side due to theft of the books.
- Jackie Stork will be resigning on June 11, 2008. The publication and mailing of the library's newsletter will be delayed until we review proposed Summer Programs and scheduling capabilities. We will be having a staff party for Jackie on her last day.
- June 6, 2008 is the staff's In-Service Day at Chicago Ridge Public Library. The author of the "Black Belt Librarian" will be the keynote presenter.
- Youth Services Page Michael Ward graduated from St. Laurence High School and will be resigning to take a full-time summer position.

6. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THEM ON FILE WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE OF 5 AYES; 0 NAYS; TRUSTEE BYRNE AND VALERIO ABSENT.

7. CORRESPONDENCE

- Director Faklis distributed to each Trustee a newly published Financial Manual booklet from ILA.
- The Burbank Chamber of Commerce Annual Golf Outing was discussed. Trustee Shields will attend the dinner only. Ms. Faklis will inquire about attendance again at the June meeting.
- We received a thank you letter from Green Hills Public Library for the flower arrangement we sent them for their grand opening celebration.
- Ruth distributed a legal opinion from the MLS counsel regarding sex offenders not being allowed in child areas of public libraries. It supports the opinion given our Trustees from Klein, Thorpe and Jenkins.

8. COMMITTEE REPORTS

- A lighting specialist recommended by our architect was contacted and will meet with Ruth and Sheri following her vacation.
- A first hearing was conducted to limit PTPLD patrons to ten holds/checkouts regarding media. We're attempting to curtail blatant abuse of the format.

9. OLD BUSINESS

- Director Faklis wrote Senator Viverito a letter on behalf of the Board requesting support funding for the bathroom renovation being planned.
- The staff has already begun planning for a year long celebration in honor of the library's 40 years of service in 2009. We welcome suggestions from the Trustees in this effort.
- We are working with Leone Ltd. It hopes of implementing direct deposit capabilities by July 1, 2008.

10. NEW BUSINESS

- Director Faklis distributed to the Trustees the 2009 requirements for per capita grant qualification. She further distributed a packet of all required documents for the review of the Trustees. A thorough discussion was held, and will be continued next month in meeting the needs of the 2009 grant.
- Director Faklis distributed an ILA update regarding announcing the new president-elect and board of ILA. The Director of the Naperville Library will begin her presidency on July 1, with the Director of the Elgin Library (Gail Borden) as president-elect.
- Please vote for the Burbank Cultural Art League

11. PUBLIC PARTICIPATION

None

12. ADJOURNMENT

MOTION TO ADJOURN AT 8:05 P.M. WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE OF 5 AYES; 0 NAYS; TRUSTEE VALERIO AND BYRNE ABSENT.