

**Prairie Trails Public Library District
May 14, 2009
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:29 p.m.

1. ROLL CALL

TRUSTEES PRESENT:	JAMES ROKAITIS KEN TWADELL DIANE SHIELDS CLAUDIA ROBUCK ANITA BYRNE
TRUSTEES ABSENT:	ANN TROVATO MICHAEL VALERIO
DIRECTOR PRESENT:	RUTH FAKLIS
ALSO PRESENT:	RUDY CUASAY JIM WANER

2. PLEDGE OF ALLEGIANCE

3. SWEARING OF OFFICERS

TRUSTEES BYRNE, ROKAITIS, AND TWADELL TOOK THE OATH OF OFFICE AND WERE SWORN IN BY SECRETARY DIANE SHIELDS.

MOTION WAS MADE BY TRUSTEE SHIELDS TO KEEP THE SAME SLATE OF OFFICERS; SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROKAITIS, ROBUCK, BYRNE, SHIELDS

ABSENT: VALERIO, TROVATO

NAYS: NONE

4. MINUTES OF THE MEETING

MOTION WAS MADE BY TRUSTEE BYRNE TO APPROVE THE MINUTES OF THE APRIL 9, 2009 MEETING; SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROKAITIS, ROBUCK, BYRNE, SHIELDS

ABSENT: VALERIO, TROVATO

NAYS: NONE

5. AGENDA REVIEW

Under Correspondence add G. Burbank Chamber of Commerce Newsletter

6. LIBRARIAN'S REPORT

Director Faklis reviewed the following:

- On Saturday, May 9, 2009 around 4:45 p.m., staff member Dan Kloepper noticed an electrical spark in the floor of the outlet by the adult reference area. Dan immediately notified Librarian Mary Ann Reho who called the Burbank Fire Department. Both MaryAnn and Dan stayed after hours with the fire department and called Director Faklis and Assistant Director Starr whom both came in to handle the situation. Unfortunately, the fire department left the library with the wires still live in the reference area.
- We had 375-400 people in attendance for our 40th Anniversary party.
- The staff has each been issued a large bottle of Purell to help prevent the spread of the recent Swine Flu. The library furnishings are also being sprayed down each evening with Lysol.
- Illinois State Representative Kevin McCarthy of Tinley Park recently pushed Bill SB1292 through for Illinois Pension Reform.
- Librarians Mary Ann Reho and Kim Scott are doing a co-op to host Family Movie Night on Wednesdays during the summer at the library.
- Staff member Andrea Dommissie has submitted her resignation notice. She is getting married in August and relocating to Wisconsin.

7. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THEM ON FILE WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROKAITIS, ROBUCK, BYRNE, SHIELDS

NAYS: NONE

ABSENT: TROVATO, VALERIO

8. CORRESPONDENCE

- a. Alice Calabrese sent a letter of regret for not being able to attend the 40th Anniversary party.
- b. The letter regarding the Annual Golf Outing was distributed; Trustee Shields will attend the dinner.

- c. Please let Director Faklis know if you would like to attend the MLS Trustee Workshop.
- d. The Burbank Chamber of Commerce newsletter was distributed in which the library is the member of the month.

9. COMMITTEE REPORTS

- a. Director Faklis distributed copies of the contract we will be signing for Mr. Waner's services. The start date for construction is May 26, 2009. Some of our staff members with allergies may need to be relocated to other parts of the building during construction.
- b. Jim Waner introduced himself and spoke about the construction project. Waner Enterprises held a public bid on May 13, 2009; the project total came to \$205,215. Rudy Cuasay also spoke about the construction project and hiring union contractors.

MOTION TO ACCEPT THE RESULTS OF THE BIDDING PROCESS AS FOLLOWS: CARPENTRY (DINASO & SONS), ELECTRIC (HY-POWER), PLUMBING (BEST PLUMBING), TILE/CARPET (COMMERCIAL CARPET) AND PAINTING (OOOSTERBAAN & SONS) WAS MADE BY TRUSTEE TWADDELL AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADDELL, ROKAITIS, ROBUCK, BYRNE, SHIELDS

NAYS: NONE

ABSENT: TROVATO, VALERIO

- c. A meeting was scheduled for June 2, 2009 at 9:30 a.m. for the personnel committee to review and suggest pay considerations for staff members.

10. OLD BUSINESS

- Strategic Plan – review and put final draft on June meeting agenda.

11. NEW BUSINESS

- Letter to Dr. Steyskal was distributed stating that we will now be checking photo ID's before signing the Reavis student's government papers.
- The Board discussed having a sign in sheet in case anyone would like to speak to the Board before adjournment.

MOTION TO APPROVE THE 2009 PREVAILING WAGE RESOLUTION WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROKAITIS, ROBUCK, BYRNE, SHIELDS
NAYS: NONE
ABSENT: TROVATO, VALERIO

- Director Faklis is hoping to get staff members of the library to attend the ALA exhibits in Chicago in July at McCormick Place.
- A sexual assault occurred at McArthur Park on an 18 year old; we did give our camera footage to the Burbank Police Department to assist in helping catch the criminal.
- Please vote for the Burbank Cultural Art League.

12. PUBLIC PARTICIPATION

None.

13. ADJOURNMENT

MOTION TO ADJOURN AT 8:26 P.M. WAS MADE BY TRUSTEE SHIELDS AND
SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE AS FOLLOWS:
AYES: ROKAITIS, ROBUCK, TWADELL, BYRNE, SHIELDS
NAYS: NONE
ABSENT: TROVATO, VALERIO