

**PRAIRIE TRAILS PUBLIC LIBRARY DISTRICT  
AUGUST 10, 2006  
REGULAR BOARD MEETING  
MINUTES**

President Rokaitis called the meeting to order at 7:30PM

**1. ROLL CALL**

TRUSTEES PRESENT

DIANE SHIELDS  
CHRISTINA FIGUEROA  
KENNETH TWADDELL  
JAMES V. ROKAITIS

TRUSTEES ABSENT

MICHAEL VALERIO  
ANITA BYRNE  
ANN TROVATO

LIBRARIAN PRESENT

RUTH E. FAKLIS

**2. PLEDGE OF ALLEGIANCE**

The Board, led by President Rokaitis, recited the Pledge.

**3. MINUTES**

MOTION WAS MADE BY TRUSTEE SHIELDS TO APPROVE AND PLACE ON FILE THE MINUTES OF THE REGULAR BOARD MEETING FROM JULY 13, 2006. MOTION WAS SECONDED BY TRUSTEE FIGUEROA.

Correction: Correct Trustee name-#1 Roll Call  
Should read-Christina Figueroa

MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 4 AYES, 0 NAYS, 3 ABSENT (VALERIO, TROVATO AND BYRNE)

MOTION WAS MADE BY TRUSTEE FIGUEROA TO TABLE THE MINUTES FROM THE EXECUTIVE SESSION HELD JULY 13, 2006 UNTIL THE SEPTEMBER BOARD MEETING. MOTION WAS SECONDED BY TRUSTEE SHIELDS








MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 4 AYES, 0 NAYS, 3 ABSENT (VALERIO, TROVATO AND BYRNE)

#### **4. AGENDA REVIEW**

No additions or changes.

#### **5. LIBRARIAN'S REPORT**

Ms. Faklis reported the following:

-  No maintenance personnel may go on the roof alone. This is for safety reasons.
-  A leak was discovered in the roof that will need to be taken care as soon as possible.
-  Graffiti was discovered in the library; it has been removed.
-  MLS sent a survey-this survey was given to the Board for their input.
-  The couches in the library will be covered with a blue fabric in the children's department and a red fabric in the adult departments
-  WTTW is planning a program dealing with small communities. A representative from the TV station will visit this library to examine the archives located in the library that pertain to the communities of South Stickney and Burbank.
-  Police officer Dudlo was unable to secure the monies owed the library from the Weeks boys for shooting the windows with a BB gun. At this time they are serving 20 hours of community service; they are not allowed to enter the library or come onto the property for 90 days.

#### **6. FINANCIAL REPORT**

##### *A. Payroll and Operating Expenditures*

MOTION WAS MADE BY TRUSTEE SHIELDS TO ACCEPT AND PLACE ON FILE THE FINANCIAL REPORT AND PAY THE BILLS. MOTION WAS SECONDED BY TRUSTEE TWADELL.

Discussion Ensued

MOTION WAS PASSED UNANIMOUSLY WITH A ROLL CALL OF 4 AYES, TWADELL, SHIELDS, FIGUEROA, and ROKAITIS. 0 NAYS. 3 ABSENT (VALERIO, TROVATO AND BYRNE)

#### **7. CORRESPONDENCE**

No correspondence was received this month.

## **8. COMMITTEE REPORTS**

### *Building Committee Update*

Advice was received from an electrician that it would be advisable for the library to purchase the ballast out right and pay a contractor to install it than to hire a contractor for the entire job. The cost will be presented to the Board at the next meeting.

Southwest Town Mechanical Services has presented a proposal for maintenance on the air/heating units-to be maintained on a quarterly basis. This proposal was discussed by the Board.

MOTION WAS MADE BY TRUSTEE SHIELDS TO ACCEPT AND APPROVE THE MAINTENANCE CONTRACT FOR THE SUM OF \$2,580 PER YEAR FROM SOUTHWEST TOWN MECHANICAL SERVICES. MOTION WAS SECONDED BY TRUSTEE TWADELL.

MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 4 AYES, SHIELDS TWADELL, FIGUEROA, AND ROKAITIS. 0 NAYS. 3 ABSENT (VALERIO, TROVATO AND BYRNE)

## **9. OLD BUSINESS**

### *A. ILA McClarren Award*

This award was presented to Illinois Congressman Donald A. Manzullo for the 2006 year.

## **10. NEW BUSINESS**

### *A. Prevailing Wage-ACTION ITEM*

MOTION WAS MADE BY TRUSTEE TWADELL TO ACCEPT AND HONOR THE GENERAL PREVAILING RATE OF WAGES IN THIS LOCALITY FOR LABORERS, MECHANICS AND OTHER WORKERS ENGAGED IN CONSTRUCTION OF PUBLIC WORKS COMING UNDER THE JURISDICTION OF THE PRAIRIE TRAILS PUBLIC LIBRARY DISTRICT IN THE CITY OF BURBANK AND IS HEREBY ASCERTAINED TO BE THE SAME AS THE PREVAILING RATE OF WAGES FOR CONSTRUCTION WORK IN THE COOK COUNTY AREA AS DETERMINED BY THE DEPARTMENT OF LABOR OF THE STATE OF ILLINOIS AS OF JUNE, 2006. MOTION WAS SECONDED BY TRUSTEE FIGUEROA.

MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 4 AYES, TWADELL, SHIELDS, FIGUEROA AND ROKAITIS. 0 NAYS. 3 ABSENT (VALERIO, TROVATO AND BYRNE)

*B. 2% maintenance Levy-ACTION ITEM*

This item was acted upon at the July 13, 2006 general board meeting.

*C. Budget and Appropriation-ACTION ITEM*

MOTION WAS MADE BY TRUSTEE SHIELDS TO APPROVE ORDINANCE #081006 PROVIDING FOR BUDGET AND APPROPRIATIONS OF PRAIRIE TRAILS PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2006 AND ENDING JUNE 30, 2007. MOTION WAS SECONDED BY TRUSTEE TWADELL.

MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 4 AYES, TWADELL, FIGUEROA, SHIELDS AND ROKAITIS. 0 NAYS. 3 ABSENT. (TROVATO, BYRNE AND VALERIO)

*D. Estimate of Revenues-ACTION ITEM*

MOTION WAS MADE BY TRUSTEE SHIELDS TO ACCEPT THE PRAIRIE TRAILS PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS ESTIMATE OF REVENUES FOR THE FISCAL YEAR BEGINNING JULY 1, 2006 AND ENDING JUNE 30, 2007. MOTION WAS SECONDED BY TRUSTEE FIGUEROA.

MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 4 AYES, SHIELDS, TWADELL, FIGUEROA AND ROKAITIS. 0 NAYS. 3 ABSENT. (TROVATO, VALERIO AND BYRNE)

*E. Per Capita Filing-ACTION ITEM*

This item contains statistics on planning for the use of the monies received from the state in the amount of \$36,000. This item will be filed with the state.

MOTION WAS MADE BY TRUSTEE FIGUEROA TO ACCEPT AND FILE THE PER CAPITA GRANT INFORMATION WITH THE STATE OF ILLINOIS. MOTION WAS SECONDED BY TRUSTEE TWADELL.

MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 4 AYES, FIGUEROA, TWADELL, SHIELDS, AND ROKAITIS. 0 NAYS. 3 ABSENT (VALERIO, TROVATO AND BYRNE)

*F. Illinois Public Library Annual Report*

This information compiled by the University of Illinois will be sent to the state.

MOTION WAS MADE BY TRUSTEE FIGUEROA TO SUBMIT THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT TO THE STATE. MOTION WAS SECONDED BY TRUSTEE SHIELDS.

MOTION PASSED UNANIMOUSLY WITH CALL OF 4 AYES, 0 NAYS, AND 3 ABSENT. (VALERIO, TROVATO AND BYRNE)

*G. ILA Updates*

The ILA updates were given to the Board.

*H. Miscellaneous and/or news articles*

Items for the Board's information.

*L. Burbank Cultural Art League*

There will be no voting on art league work's until fall.

**11. PUBLIC PARTICIPATION**

There was no public participation

**12. ADJOURNEMENT**

MOTION WAS MADE BY TRUSTEE TWADELL TO ADJOURN THE BOARD MEETING AT 7:57PM. MOTION WAS SECONDED BY TRUSTEE SHIELDS.

MOTION WAS PASSED UNANIMOUSLY WITH 4 AYES, 0 NAYS, 3 ABSENT. (VALERIO, TROVATO, AND BYRNE)

*Valerio, Trovato, Byrne, 9/18/06*  
*Diana E. Shields Sec. 9/20/06*