

**Prairie Trails Public Library District  
August 9, 2007  
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:27 p.m.

**1. ROLL CALL**

TRUSTEES PRESENT:	KEN TWADELL JIM ROKAITIS CLAUDIA ROBUCK MIKE VALERIO ANITA BYRNE DIANE SHIELDS
TRUSTEES ABSENT:	ANN TROVATO
LIBRARIAN PRESENT:	RUTH FAKLIS
ALSO PRESENT:	REAVIS STUDENTS MARYJANE O'BRIEN, A.S.

**2. PLEDGE OF ALLEGIANCE**

**3. MINUTES OF THE MEETING**

MOTION WAS MADE BY TRUSTEE SHIELDS TO APPROVE THE MINUTES OF THE JULY 12, 2007 MEETING; SECONDED BY TRUSTEE BYRNE. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF ALL AYES; 0 NAYS; TRUSTEE TROVATO ABSENT.

**4. AGENDA REVIEW**

Under Correspondence, add B. MLS Trustee Workshop.

**5. LIBRARIAN'S REPORT**

Director Faklis reviewed the following:

- Director Faklis met with Secretary of State Jesse White at the Green Hills Public Library's construction visit.
- Summer reading went well, 30 participants for adults, 574 participants for children's with a total of over 9,200 books read

## **6. FINANCIAL REPORTING**

MOTION TO PAY BILLS AND PLACE ON FILE WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE TROVATO ABSENT.

## **7. CORRESPONDENCE**

- Director Faklis was unable to make it on July 28 to the dedication of Mooney Park, a card was sent to Mr. Mooney congratulating him on this honor.
- Director Faklis passed out information for a Trustee Workshop being held on September 6, 2007 from 7-8:30 p.m.

## **8. COMMITTEE REPORTS**

- The Adult Services large window frame needs to be repaired. Trustee Valerio caulked it but stated that we need to get the windows done before the weather changes. Trustee Rokaitis suggested Director Faklis do a comparison shop for a company to do the work for the library.
- Under Building Committee – Director Faklis will solicit sealing/stripping bids in September
- The Board needs to review the library materials policy every two years by law. A MOTION WAS MADE BY TRUSTEE SHIELDS, SECONDED BY TRUSTEE VALERIO THAT THE POLICY WAS REVIEWED AND ACCEPTED AS STANDS. MOTION PASSED.

## **9. OLD BUSINESS**

- The trustees will not be attending the ILA conference in Peoria this year
- Trustee Robuck and Director Faklis attended the MLS Trustee Workshop, Trustee Robuck gave an update and passed out copies of seminar handouts

## **10. NEW BUSINESS**

MOTION FOR AN ORDINANCE AUTHORIZING NON-RESIDENT CARDS WAS MADE BY TRUSTEE VALERIO AND SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE TROVATO ABSENT.

MOTION TO ACCEPT KNUTTE AND ASSOCIATES FOR THE 2007 AUDIT PROCESS WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE TROVATO ABSENT.

- The Secretary and President of the Board signed the MLS Contract for public library membership

MOTION WAS MADE BY TRUSTEE BYRNE TO AUTHORIZE USAGE OF A BUSINESS CREDIT CARD FOR A SIX MONTH TRIAL PERIOD. THE CARD WILL HAVE A \$3,000 LIMIT AND THE DIRECTOR WILL PROVIDE A MONTHLY REPORT ON ITS USAGE; SECONDED BY TRUSTEE TWADELL. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE TROVATO ABSENT.

- Trustees Byrne and Trovato will review and sign off on past board minutes of the 2006-2007 year at their convenience
- ILA updates were discussed
- The Burbank sex offender list was distributed
- We are looking into direct deposit for the staff members

## **11. PUBLIC PARTICIPATION**

None

## **12. ADJOURNMENT**

MOTION TO ADJOURN AT 8:04 P.M. WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE TROVATO ABSENT.