

**Prairie Trails Public Library District
August 14, 2008
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:29 p.m.

1. ROLL CALL

TRUSTEES PRESENT:	JAMES ROKAITIS KEN TWADELL CLAUDIA ROBUCK ANN TROVATO ANITA BYRNE DIANE SHIELDS MICHAEL VALERIO
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LIBRARIAN PRESENT:	RUTH FAKLIS
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ALSO PRESENT:	REAVIS STUDENTS MARY JANE O'BRIEN
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2. PLEDGE OF ALLEGIANCE

3. MINUTES OF THE MEETING

MOTION WAS MADE BY TRUSTEE BYRNE TO APPROVE THE MINUTES OF THE JULY 10, 2008 MEETING AND THE PERSONNEL MINUTES; SECONDED BY TRUSTEE ROBUCK. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 7 AYES; 0 NAYS.

4. AGENDA REVIEW

Under Correspondence, add F. Stickney Township Ribbon Cutting

5. LIBRARIAN'S REPORT

Director Faklis reviewed the following:

- Gary Fencik from the Chicago Bears will be here on Wednesday, August 19, 2008 at 7:00 p.m. Director Faklis asked and received permission to close the library at 6:45 p.m., and reopen for the program only at 7:00 p.m.
- Sheri Starr's son is back from Iraq and has only ten more months to serve.
- We averaged 98 more pieces of circulation per day during July which is 3,100 more pieces from last year.
- Ruth would like to thank Lesley Rokaitis and the Trustees and staff for additional program help this summer.
- Ruth would like to thank Mike Giometti for portraying 'Slacker the Clown' at our Culver's party in August.

6. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THEM ON FILE WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE OF 7 AYES; 0 NAYS.

7. CORRESPONDENCE

- Direct deposit capabilities with Leone, Inc. will begin in September.
- Ruth informed the Trustees they can go online to Cook County Clerk's Office and pull up information for levies.
- The Trustees are invited to Burbank's new 'Mobile Dental Unit' opening on September 13, 2008. Trustee Byrne will attend with Director Faklis.

8. COMMITTEE REPORTS

- Jennifer Donna will return in September to review the lighting in the Library.
- Carroll Seating will install shelving in September.
- By board consensus, we will hold the personnel committee meeting at the end of the Minutes.

9. OLD BUSINESS

- Trustee Shields spoke regarding the Burbank Chamber of Commerce Golf/ Dinner stating the dinner went well.
- Two of our staff members will attend the ILA conference this year.

10. NEW BUSINESS

- We are going back to court regarding the May 21, 2008 incident on September 30, 2008.
- Out of 600 libraries, 300 libraries incorrectly filled out their applications for the Illinois State Library last year and we were told we will not get the \$35,000 per capita grant if this year's application is incorrect in any way. Ruth wrote a letter to ISL regarding this meeting and about applications having discrepancies. The ISL director called to rationalize their intent.

11. PUBLIC PARTICIPATION

None

12. ADJOURNMENT

MOTION TO ADJOURN THE REGULAR MEETING AT 7:57 P.M. AND ENTER INTO CLOSED SESSION FOR THE FOLLOWING PURPOSE: *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.* THE MOTION WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE OF 7 AYES; 0 NAYS.

Trustee Rokaitis called the closed session to order at 8 p.m. At that time Director Faklis distributed a recommendation of salary increases for the staff members. Questions regarding the document were answered by Director Faklis.

MOTION TO ADJOURN THE CLOSED SESSION AT 8:04 P.M. WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE OF 7 AYES; 0 NAYS

Trustee Rokaitis called the regular session back to order at 8:05 p.m.

MOTION WAS MADE BY TRUSTEE ROBUCK TO ALLOW DIRECTOR FAKLIS TO HIRE A CLERK FOR THE CIRCULATION DESK AFTER CONDUCTING A NEEDS ASSESSMENT REVIEW. THE MOTION WAS SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE OF 7 AYES; 0 NAYS.

MOTION WAS MADE BY TRUSTEE SHIELDS TO APPROVE THE RECOMMENDATION OF SALARY INCREASES THAT WAS DISTRIBUTED BY DIRECTOR FAKLIS AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE OF 7 AYES; 0 NAYS.

MOTION TO ADJOURN THE REGULAR MEETING WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE BYRNE. THE MEETING ADJOURNED AT 8:06 P.M.