

**Prairie Trails Public Library District
September 13, 2007
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:36 p.m.

1. ROLL CALL

TRUSTEES PRESENT:	KEN TWADELL JIM ROKAITIS CLAUDIA ROBUCK ANITA BYRNE DIANE SHIELDS ANN TROVATO
TRUSTEES ABSENT:	MIKE VALERIO
LIBRARIAN PRESENT:	RUTH FAKLIS
ALSO PRESENT:	REAVIS STUDENTS MARY JANE O'BRIEN (STAFF) MARY ANN REHO (STAFF)

2. MINUTES OF THE MEETING

MOTION WAS MADE BY TRUSTEE BYRNE TO APPROVE THE MINUTES OF THE AUGUST 9, 2007 MEETING; SECONDED BY TRUSTEE ROBUCK. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF ALL AYES; 0 NAYS; TRUSTEE VALERIO ABSENT.

ALL IN FAVOR OF ADOPTING THE MEETING AS PROPOSED PASSED WITH A UNANIMOUS VOTE OF ALL AYES; 0 NAYS; TRUSTEE VALERIO ABSENT.

3. AGENDA REVIEW

None

4. LIBRARIAN'S REPORT

Director Faklis reviewed the following:

- The Board received bags containing library card recruitment information, which will be used at school visits this month. On September 18, 2007 we are sending staff members to every District 111 Open House event. Director Faklis will also be recruiting patrons at Liberty Jr. High on 9-19-07
- Adult Services will be offering a program on Vampires on September 18.
- An announcement was made that Mary Ann Reho (Tech Processing) has graduated with an MLIS from Dominican University.
- In July and August our circulation statistics continued to increase
- Director Faklis is requesting a Trustee to accompany her to the Oak View Center in Oak Lawn on September 27, 2007 at 7p.m. for the statewide hearings being conducted by Speaker Madigan's office. Trustees Byrne and Shields will attend.
- Director Faklis requested that President Rokaitis attend a meeting on October 29, 2007 at 10a.m. when Anne Craig, Executive Director of the Illinois State Library visits.
- A Personnel Policy change draft was distributed for reading at the October and November board meetings
- Corporal Phillip J. Brodnick of Burbank passed away in the Iraq war recently. We sent cards to both parents and attended the services. Lieutenant Governor Quinn wants us to display 150 pictures of troops that passed away from the Iraq war
- Were sending Dan Kloepper to a program to coordinate Veteran history. We are flying the flag at the Library in honor of our Veteran's
- November 10, 2007 is our Veteran's Day Program
- On August 23, 2007 we lost a tree outside Moody Avenue during a storm. We sent a thank you note to Bill Trovato for the tree's removal.
- During August we had over 135,000 usages on the library's internet
- The library's website has links to different languages for our foreign-reading patrons and site visitors to avail themselves.

5. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THEM ON FILE WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE VALERIO ABSENT.

6. CORRESPONDENCE

- The Governor vetoed the SB186 Bill
- Reavis H.S. Homecoming is on October 6, 2007
- Patron Grace Girdwain sent letters in praise of the library's staff and service

- State of the City event through Burbank Chamber of Commerce to be held on October 18. Sheri Starr will represent the library.

7. COMMITTEE REPORTS

MOTION TO HIRE J.K. HOME REMODELING TO DO OUR WINDOW REPAIR WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE VALERIO ABSENT

MOTION TO HIRE BLACKOUT SEALCOATING, INC. FOR DRIVEWAY SEALCOATING WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE VALERIO ABSENT

8. OLD BUSINESS

- So far we have collected \$665.60 through the collection agency for patron late fees and/or lost materials.
- Sheri and Ruth applied for the business credit card at Chase Bank and are awaiting its arrival.

Trustee Twadell left the meeting at 8:07 pm and returned at 8:14 pm

9. NEW BUSINESS

MOTION TO ACCEPT THE BUDGET AND APPROPRIATION WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE VALERIO & TWADSELL ABSENT.

MOTION TO ACCEPT THE ESTIMATE OF REVENUES WAS MADE BY TRUSTEE TWADSELL AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE VALERIO ABSENT.

MOTION TO ACCEPT SOUTHTOWNS MAINTENANCE AGREEMENT WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEES VALERIO AND TWADSELL ABSENT.

- Trustees Shields, Robuck and Byrne will attend the January 24, 2008 Continued Education Workshop
- Director Faklis passed out articles of interest from ILA

- The sex offender list was distributed

10. PUBLIC PARTICIPATION

None

11. ADJOURNMENT

MOTION TO ADJOURN AT 8:18 P.M. WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE VALERIO ABSENT.