

**Prairie Trails Public Library District  
September 11, 2008  
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:29 p.m.

**1. ROLL CALL**

TRUSTEES PRESENT:	JAMES ROKAITIS KEN TWADELL CLAUDIA ROBUCK DIANE SHIELDS MICHAEL VALERIO
TRUSTEES ABSENT:	ANN TROVATO ANITA BYRNE
LIBRARIAN PRESENT:	RUTH FAKLIS
ALSO PRESENT:	REAVIS STUDENTS MARY JANE O'BRIEN

**2. PLEDGE OF ALLEGIANCE**

Trustee Rokaitis called for a moment of silence in remembrance of 9-11.

**3. MINUTES OF THE MEETING**

MOTION WAS MADE BY TRUSTEE TWADELL TO APPROVE THE MINUTES OF THE AUGUST 14, 2008 MEETING AND THE CLOSED SESSION MINUTES; SECONDED BY TRUSTEE SHIELDS. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF 5 AYES; 0 NAYS; TRUSTEES BYRNE AND TROVATO ABSENT.

**4. AGENDA REVIEW**

None

## **5. LIBRARIAN'S REPORT**

Director Faklis reviewed the following:

- Kimberly Scott started as Head of the Youth Services Department.
- The Budget and Appropriations document, the Estimate of Revenues and the IPLAR document were prepared this month.
- This is our 14<sup>th</sup> consecutive month of circulation being on the rise.
- Mary Jane O'Brien has John McNally, formerly of Burbank, scheduled for a program/book signing on October 8, 2008.
- The program with Chicago Bears superbowl player Gary Fencik was very successful.

## **6. FINANCIAL REPORTING**

MOTION TO PAY BILLS AND PLACE THEM ON FILE WAS MADE BY TRUSTEE VALERIO AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE OF 5 AYES; 0 NAYS; TRUSTEES BYRNE AND TROVATO ABSENT.

Note: Direct deposit begins for the staff on September 19, 2008

## **7. CORRESPONDENCE**

- Kim Scott and MaryAnn Reho will be attending the annual Ramadan Dinner.
- The Burbank Chamber of Commerce will be hosting a Business Expo on September 16, 2008.
- We received a letter of thanks from the Sutko family who enjoyed the Gary Fencik program.

## **8. COMMITTEE REPORTS**

- The furniture will be coming in on September 15, 2008.
- The first reading of the proposed interlibrary loan policy was held.

## **9. OLD BUSINESS**

- Director Faklis distributed the IPLAR packet to each Trustee.

## **10. NEW BUSINESS**

- We expect to get \$1,489,265.98 in property tax monies from Cook County according to the tax rate report.

MOTION WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE ROBUCK FOR THE ESTIMATE OF REVENUES DOCUMENT WITH A ROLL CALL VOTE OF 5 AYES; 0 NAYS; TRUSTEES BYRNE AND TROVATO ABSENT.

MOTION WAS MADE BY TRUSTEE VALERIO AND SECONDED BY TRUSTEE ROBUCK TO APPROVE THE BUDGET AND APPROPRIATION DOCUMENT WITH A ROLL CALL VOTE OF 5 AYES; 0 NAYS; TRUSTEES BYRNE AND TROVATO ABSENT.

- We have had 64.33% of late fees compensated back to us through Unique Management.
- ILA update – House Bill 4527 was vetoed by Governor Blagojevich.
- Please hold April 25, 2009 for our 40<sup>th</sup> Anniversary Celebration.

## **11. PUBLIC PARTICIPATION**

None

## **12. ADJOURNMENT**

MOTION TO ADJOURN THE MEETING AT 7:55 P.M. WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE OF 5 AYES; 0 NAYS; TRUSTEES BYRNE AND TROVATO ABSENT.