

**Prairie Trails Public Library District
November 8, 2007
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:31 p.m.

1. ROLL CALL

TRUSTEES PRESENT:	KEN TWADELL JIM ROKAITIS CLAUDIA ROBUCK DIANE SHIELDS ANN TROVATO
TRUSTEES ABSENT:	ANITA BYRNE MICHAEL VALERIO
LIBRARIAN PRESENT:	RUTH FAKLIS
ALSO PRESENT:	REAVIS STUDENTS MARY JANE O'BRIEN

2. PLEDGE OF ALLEGIANCE

3. MINUTES OF THE MEETING

MOTION WAS MADE BY TRUSTEE TROVATO TO APPROVE THE MINUTES OF THE OCTOBER OCTOBER 11, 2007 MEETING; SECONDED BY TRUSTEE SHIELDS. MOTION PASSED UNANIMOUSLY WITH A ROLL CALL OF ALL AYES; 0 NAYS; TRUSTEE BYRNE AND VALERIO ABSENT.

4. AGENDA REVIEW

None

5. LIBRARIAN'S REPORT

Director Faklis reviewed the following:

- A slideshow of the 'Portrait of a Soldier Event' is currently available for viewing in the Board Room.
- LaGrange Public Library which has opened their new facility.
- Evergreen Park Public Library has added an addition to their facility.
- Our website had 122,500 hits to it in October.
- Circulation is up again for five months now.
- On November 13, 2007 we had a 'Polka Night' program at the library which was well received.
- Jackie recently had a teen volunteer program.

6. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE ON FILE WAS MADE BY TRUSTEE TWADDELL AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE BYRNE AND VALERIO ABSENT.

7. CORRESPONDENCE

- The agency tax rate report under new property in excess of \$50 million is seven times the new property from last year in Burbank.

MOTION FOR RENEWAL OF AGREEMENT FOR TOM'S SNOWPLOWING WAS MADE BY TRUSTEE SHIELDS AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE BYRNE AND VALERIO ABSENT.

- The documentation to I.L.L. is up-to-date.
- Alex Stenhouse who was a founder of our library has Alzheimer's Disease – Ruth passed out a letter from his family.
- Director Faklis passed out sheets regarding Burbank condo's/homes – cc to Board of Revenue
- We were nominated for 'Best Practices' in Illinois; Kathy McSwain is getting the award for Advocacy.

8. COMMITTEE REPORTS

- Second reading on staff break schedule was passed – no motion necessary.

9. OLD BUSINESS

- Ruth read letter of thanks from Senator Viverito for the 'Portrait of a Soldier' program.
- Ruth sent letters of thanks to Mayor Klein, Lt. Gov. Pat Quinn, and Senator Lou Viverito regarding the program.
- The library was in the paper for our 'Portrait of a Soldier' event.
- A monthly newsletter is working much better opposed to quarterly
- We will be receiving letters soon from insurance companies regarding our umbrella policy.

10. NEW BUSINESS

- We have canceled the levy hearing for today. Tuesday, November 20, 2007 at 7pm was agreed upon for the rescheduled meeting.
- Ruth passed out the Budget which will be voted on in December.

MOTION TO APPROVE THE MAINTENANCE LEVY WAS MADE BY TRUSTEE TWADDELL AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE BYRNE AND VALERIO ABSENT.

- On November 10, 2007 we are having our annual Veteran's Day program at State and Melvina at 10:45 a.m. We are raising the flag to salute 82 veteran's buried without family members present; at 11:30 a.m. the library will offer music, cake and coffee at its USO Canteen Program.

MOTION FOR OUR STAFF IN-SERVICE DAY TO BE ON FRIDAY, DECEMBER 7, 2007 WITH THE LIBRARY CLOSED TO THE PUBLIC; AND A \$500 LIMIT FOR OUR ANNUAL STAFF CHRISTMAS DINNER PARTY WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE BYRNE AND VALERIO ABSENT.

- ILA updates featured a 'Librarian' as a hot new career
- The Burbank sex offender list was passed out
- Please vote for Burbank Cultural Art League

11. PUBLIC PARTICIPATION

None

12. ADJOURNMENT

MOTION TO ADJOURN AT 7:57 P.M. WAS MADE BY TRUSTEE ROBUCK AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE OF ALL AYES; 0 NAYS; TRUSTEE BYRNE AND VALERIO ABSENT.