

**Prairie Trails Public Library District  
November 12, 2009  
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:34 p.m.

**1. ROLL CALL**

TRUSTEES PRESENT:	JAMES ROKAITIS KEN TWADELL CLAUDIA ROBUCK ANN TROVATO DIANE SHIELDS MICHAEL VALERIO
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TRUSTEES ABSENT:	ANITA BYRNE
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DIRECTOR PRESENT:	RUTH FAKLIS
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**2. PLEDGE OF ALLEGIANCE**

**3. MINUTES OF THE MEETING**

MOTION WAS MADE BY TRUSTEE ROBUCK TO APPROVE THE MINUTES OF THE OCTOBER 8, 2009 MEETING; SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROKAITIS, ROBUCK, TROVATO, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE

**4. AGENDA REVIEW**

Please add A. Garden School, and B. Illinois Department of Labor under Correspondence.

**5. LIBRARIAN'S REPORT**

Director Faklis reviewed the following:

- The staff dressed and celebrated Halloween, to the delight of the patrons who visited the library on October 31<sup>st</sup>.

- Director Faklis requested that each trustee sign the covenant which was supplied by the U.S. Army and represents the support our community has for members of the military and their families.
- The trustees and public are invited to attend a Burbank Chamber of Commerce breakfast meeting where Senator Viverito will offer the keynote address. The meeting will be held at the library.
- The circulation statistics are still increasing each month to our delight.
- Director Faklis complimented Mary Ann Reho for her outstanding service to the library as our Head of Adult Reference and Sheri Starr for working on Veteran's Day while on a vacation day herself.
- Director Faklis also noted that Youth Services Department is offering story times in Arabic and Spanish. These are proving to be very popular.

## **6. FINANCIAL REPORTING**

MOTION TO PAY BILLS AND PLACE THE FINANCIAL REPORTS ON FILE WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: TWADELL, ROKAITIS, ROBUCK, TROVATO, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE

## **7. CORRESPONDENCE**

- a. The Garden School luncheon invitation was distributed, however the event has passed.
- b. The Illinois Department of Labor inspector looked at our building and we did pass inspection.

## **8. COMMITTEE REPORTS**

- Building: The adult services reference desk, which is only two years old, has splits in the wood on three of the four corners. The original company is willing to repair the wood at a discounted cost of \$800. Director Faklis requested that she be allowed to get a second opinion and bid regarding the work. The Board agreed to her request.

## **9. OLD BUSINESS**

MOTION WAS MADE BY TRUSTEE ROBUCK TO ACCEPT THE SECOND READING ON OUR POLICY AND PROCEDURES, AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TWADELL, TROVATO, SHIELDS, VALERIO

NAYS: NONE  
ABSENT: BYRNE

MOTION WAS MADE BY TRUSTEE TWADELL TO ALLOW OUR ATTORNEY TO CONDUCT A REVIEW OF COUNTY TAXED PROPERITIES WITHIN OUR LIBRARY DISTRICT. COMPENSATION WILL BE CAPPED AT \$3,500 FOR THIS PURPOSE. THE MOTION WAS SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TWADELL, TROVATO, SHIELDS, VALERIO  
NAYS: NONE  
ABSENT: BYRNE

a. The Illinois State Library staff requested that we change the information presented on page three to concur with the County's latest statistics. Trustee Robuck required that on page six, under #24 that 'budge' be changed to 'budget'.

MOTION WAS MADE BY TRUSTEE VALERIO TO ACCEPT THE MAINTENANCE LEVY, AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TWADELL, TROVATO, SHIELDS, VALERIO  
NAYS: NONE  
ABSENT: BYRNE

## **10. NEW BUSINESS**

MOTION WAS MADE BY TRUSTEE SHIELDS TO ADOPT THE LEVY, AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TWADELL, TROVATO, SHIELDS, VALERIO  
NAYS: NONE  
ABSENT: BYRNE

MOTION WAS MADE BY TRUSTEE TROVATO FOR THE ESTIMATE OF REVENUES, AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TWADELL, TROVATO, SHIELDS, VALERIO  
NAYS: NONE  
ABSENT: BYRNE

MOTION WAS MADE BY TRUSTEE ROBUCK TO PAY MLS \$1,000 PER YEAR FOR RECIPROCAL BORROWING SERVICES, AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TROVATO, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE, TWADELL (TRUSTEE TWADELL LEFT THE MEETING AT 7:58 P.M.)

MOTION WAS MADE BY TRUSTEE SHIELDS TO RENEW OUR CONTRACT WITH TOM'S SNOW-PLOWING SERVICES WHOSE PRICES REMAINED THE SAME FOR THE YEAR 2010, AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TROVATO, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE, TWADELL (TRUSTEE TWADELL ARRIVED BACK AT 8:04 P.M.)

MOTION WAS MADE BY TRUSTEE SHIELDS TO CLOSE THE LIBRARY FOR THE ANNUAL IN-SERVICE DAY ON DECEMBER 4, 2009, AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TROVATO, TWADELL, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE

MOTION WAS MADE BY TRUSTEE ROBUCK TO APPROVE THE ANNUAL HOLIDAY STAFF PARTY WITH A CAP OF \$500.00 FOR THE DINNER ON DECEMBER 4, 2009, AND SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TROVATO, TWADELL, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE

MOTION WAS MADE BY TRUSTEE ROBUCK FOR THE JANUARY 30, 2010 TRUSTEE WORKSHOP TO BE HELD AT THE LIBRARY, AND SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TROVATO, TWADELL, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE

MOTION WAS MADE BY TRUSTEE TROVATO FOR THE LIBRARY TO HOST A RECEPTION IN HONOR OF DIRECTOR FAKLIS BECOMING THE PRESIDENT OF THE ILLINOIS MUNICIPAL RETIREMENT FUND IN 2010. SHE WILL BE THE FIRST LIBRARIAN TO HOLD THAT POSITION. THE RECEPTION IS SCHEDULED FOR FEBRUARY 27, 2010, AND SECONDED BY TRUSTEE TWADELL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TROVATO, TWADELL, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE

**11. MISCELLANEOUS**

None

**12. PUBLIC PARTICIPATION**

None

**13. ADJOURNMENT**

MOTION TO ADJOURN AT 8:13 P.M. WAS MADE BY TRUSTEE ROBUCK AND  
SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, TWADELL, TROVATO, SHIELDS, VALERIO

NAYS: NONE

ABSENT: BYRNE