

**Prairie Trails Public Library District
December 8, 2011
REGULAR BOARD MEETING MINUTES**

Trustee Rokaitis called the regular board meeting to order at 7:31 p.m.

1. ROLL CALL

TRUSTEES PRESENT:	JAMES ROKAITIS CLAUDIA ROBUCK DIANE SHIELDS ANITA BYRNE MIKE VALERIO ANN TROVATO
DIRECTOR PRESENT:	RUTH E. FAKLIS
PUBLIC PRESENT:	REAVIS H.S. STUDENTS

2. PLEDGE OF ALLEGIANCE

3. MINUTES OF THE MEETING

MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 10, 2011 MEETING WAS MADE BY TRUSTEE SHIELDS; AND SECONDED BY TRUSTEE BYRNE WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROBUCK, ROKAITIS, SHIELDS, BYRNE, VALERIO, TROVATO

NAYS: NONE

ABSENT: TWADELL

MOTION TO APPROVE THE TRUTH AND TAXATION/LEVY MEETING MINUTES AND FINANCIAL REVIEW/COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 10, 2011 WAS MADE BY TRUSTEE BYRNE; AND SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROBUCK, ROKAITIS, SHIELDS, BYRNE, VALERIO, TROVATO

NAYS: NONE

ABSENT: TWADELL

4. AGENDA REVIEW

Under New Business add D. TIF

5. LIBRARIAN'S REPORT

Director Faklis reviewed the following:

- the in-service day seminar given by Joan Murphy on 'Anger Management'
- she thanked Trustee Shields for attending the Zone 5 seminar on levies
- she noted that there was a fire in the parking lot of the library this month which she handled until the Burbank Fire Department arrived and got the situation under control - no one was injured

6. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THE FINANCIAL REPORTS ON FILE WAS MADE BY TRUSTEE VALERIO; SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, SHIELDS, BYRNE, VALERIO, TROVATO

NAYS: NONE

ABSENT: TWADELL

MOTION TO ACCEPT ADJUSTMENTS TO THE 2011-2012 BUDGET AS PRESENTED WAS MADE BY TRUSTEE BYRNE; SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, SHIELDS, BYRNE, VALERIO, TROVATO

NAYS: NONE

ABSENT: TWADELL

MOTION TO ACCEPT THE SPECIAL RESERVE FUND RESOLUTION WAS MADE BY TRUSTEE BYRNE; SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, SHIELDS, BYRNE, VALERIO, TROVATO

NAYS: NONE

ABSENT: TWADELL

7. CORRESPONDENCE

- Director Faklis distributed a fact sheet from Klein, Thorpe and Jenkins regarding the Open Meetings Act Amendment.
- The receipt of ISL Grant #09-SCP-917 quarterly and final narrative/financial reports was acknowledged by the IL State Library.

8. COMMITTEE REPORTS

- No reports given

9. OLD BUSINESS

- The annual Audit was given a second reading and placed on file.
- Congressman Dan Lipinski placed photos of our Veteran's Day Program on his web page. Mayor Klein also highlighted the program on the city's web page.

10. NEW BUSINESS

MOTION TO APPROVE THE 'LEAVE OF ABSENCE' REQUEST SUBMITTED BY STAFF MEMBER DICK CONRAD WAS MADE BY TRUSTEE TROVATO AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, SHIELDS, BYRNE, VALERIO, TROVATO

NAYS: NONE

ABSENT: TWADELL

- Please let Director Faklis know if you want to attend the ILA Library Trustee Forum 2012 Workshop in Oakbrook this February.
- There will be a meeting of the TIF members at the Bridgeview Village Hall on January 9, 2012. The agenda was distributed to the Board members.
- ILA articles were distributed.

11. MISCELLANEOUS

None

12. ADA REVIEW

None

13. CLOSED SESSION MINUTES

None

14. PUBLIC PARTICIPATION

Reavis students attended the meeting; no participation.

15. ADJOURNMENT

MOTION TO ADJOURN AT 8:10 P.M. WAS MADE BY TRUSTEE BYRNE AND SECONDED BY TRUSTEE VALERIO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROKAITIS, ROBUCK, SHIELDS, BYRNE, VALERIO, TROVATO

NAYS: NONE

ABSENT: TWADELL